





# Leader Skills Assessment

The Leader Skills Assessment is a two-part assessment process designed to identify areas where leaders may need additional support and training as well as highlight areas of strength that can be leveraged for further success.

**1.** Complete a self-assessment by rating your perceived current skill level on a scale of 1-10 for each of the leadership skills identified below.

**2.** Your direct supervisor will complete a rating of the perceived current skill level on a scale of 1-10 for each of the leadership skills identified below.

**3.** You and your direct supervisor will collaborate to develop an individualized development strategy based on the results.

Employee name: _____  Supervisor name: _____	SELF RATING	DIRECT SUPERVISOR RATING
	<b>10</b> = Strength, highly skilled, could teach the subject <b>1</b> = Opportunity, not skilled, almost no knowledge about the subject	
	CURRENT SKILL LEVEL Rate as 1-10	CURRENT SKILL LEVEL Rate as 1-10
1. Selection of talent and onboarding		
2. Running an effective meeting		
3. Understanding financial statements, managing and reducing expenses		
4. Process improvement		
5. Understanding measurement (employees, customers)		
6. Difficult conversations (employees, customers)		
7. Talent development		
8. Connecting the external environment to internal actions		
9. Change management		
10. Reward and recognition		